**Northern State University Policy Statements**

**Academic Freedom** The freedom of faculty to teach the knowledge encompassed by their academic disciplines is vital to successful education and thus must be defended. Under Board of Regents Policy 1:11, “Academic freedom in teaching is fundamental for the protection of the rights of faculty members in teaching and of students in freedom in learning. It includes the freedom to perform one's professional duties and to present differing and sometimes controversial points of view, free from reprisal.”

**Attendance Confirmation** All students are required to complete the online Attendance Confirmation through Self-Service Banner at the start of the Fall and Spring semesters. Note: There is no confirmation for summer terms. No Financial Aid refunds will be processed until the Attendance Confirmation is completed, and registrations could be canceled if not completed by Thursday, September 5, 2024. Tuition and fees must be paid in full by Friday, September 6, 2024. ««A quick link to the Academic Calendar of important dates can be found [here](https://northern.edu/academics/academic-calendars-important-dates).»» Please contact the Finance Office in the Krikac Administration Building, (605) 626-2566, or email [nsustudentaccounts@northern.edu](mailto:nsustudentaccounts@northern.edu), if you have any questions.

**Complaint Procedure**

Northern State University seeks to resolve student concerns and complaints in a fair and prompt manner. Students may file a concern or complaint using the [Concerns and Complaints webpage](https://northern.edu/student-life/concerns-and-complaints). SARA complaints from out-of-state students may be filed using the [SARA Complaint Resolution form](https://public-info.dsu.edu/sd-sara/wp-content/uploads/sites/7/2018/05/sd-sara-complaint-resolution-form.pdf).

**Diversity Statement** Northern State University strives to build an academic community of people from diverse backgrounds and experiences who are committed to sharing diverse ideas in a mutually respectful environment. We value open discourse and consideration of multiple perspectives on issues of regional, national, and international importance, in which individuals are free to express their points of view. Our goal is a diverse learning community with equal opportunity for all.

**Grade Appeal Policy**

A student who wishes to appeal a final grade may utilize the Student Academic Appeal Process described in the [NSU Student Handbook](https://northern.edu/student-life/student-affairs/student-rights-and-responsibilities).

**Student Success Services and Supports** The NSU Student Success Center provides a network of support to help you reach your academic and personal goals. We offer a wide range of services, including the following:

Academic Advising; Academic Coaching & Support; American Indian Circle Program; Career Services; Navigate (see below); Study Spaces—Individual & Group; GOLD series success workshops and programming; TRIO McNair, TRIO Student Support Services; and Tutoring & Supplemental Instruction (SI).

As your instructor, I am personally committed to supporting your academic success in this course. I can connect you to any of the services listed above. In addition, if you demonstrate any academic or behavioral concerns, I will discuss the issues with you and attempt to resolve them. I may also provide feedback through NSU’s student success program, **Navigate**. If you receive feedback, please visit with me. You can also seek assistance from your professional advisor or other resource staff members. My goal is to make your learning experience in this course as meaningful and successful as possible. If you have questions regarding any of these services, please ask me or contact the Student Success Center at [studentsuccess@northern.edu](mailto:studentsuccess@northern.edu) or 605-626-7782.

**Land Acknowledgement** Northern State University acknowledges that we are on the traditional land of the “Oceti Sakowin (o-che-tee sha-koh-ween), an alliance that consists of the Santee, Yankton, and Teton Lakota people,” and is home to many Native Nations indigenous to this area. It is with profound respect that we acknowledge the indigenous peoples of this land past, present and future. As inspired by: <https://nativegov.org/a-guide-to-indigenous-land-acknowledgment/>

**South Dakota Board of Regents Policy Statements**

**Academic Dishonesty and Misconduct** Cheating and other forms of academic dishonesty and misconduct run contrary to the purposes of higher education and will not be tolerated. Academic dishonesty includes, but is not limited to, plagiarism, copy answers or work done by another student (either on an exam or an assignment), allowing another student to copy from you, and using unauthorized materials during an exam. Northern State Universities policies and procedures on academic dishonesty can be found in the [NSU Student Handbook](https://northern.edu/student-life/student-affairs/student-rights-and-responsibilities). The Board of Regents polices can be found in [Board of Regents Policy 2:33](https://www.sdbor.edu/policy/Documents/2-33.pdf) and [Board of Regents Policy 3:4](https://www.sdbor.edu/policy/Documents/3-4.pdf). The consequences for cheating and academic dishonesty are outlined in the above mentioned policies.

**Acceptable Use of Technology** While Northern State University strives to provide access to computer labs and other technology, it is the student’s responsibility to ensure adequate access to technology required for a course. This may include access to a computer (not Chromebooks, iPads, etc.), webcam, internet, adequate bandwidth, etc. While utilizing any of the information technology systems students, faculty, and staff should observe all relevant laws, regulations, [Board of Regents Policy 7:1](https://www.sdbor.edu/policy/Documents/7-1.pdf), and any institutional procedural requirements.

**ADA Statement** Northern State University strives to ensure that physical resources, as well as information and communication technologies, are reasonably accessible to users to provide equal access to all. If you encounter any accessibility issues, you are encouraged to immediately contact the instructor of the course and the Office of Student Accessibility Services who will work to resolve the issue as quickly as possible.

Contact: Kelly Weismantel, Assistant Director, Office of Student Accessibility Services, Student Center Room 222 – 2nd Floor, Phone 605-626-3007, Fax 605-626-2531, Email [Kelly.Weismantel@northern.edu](mailto:Kelly.Weismantel@northern.edu).

Please note: if your home institution is not the institution you are enrolled at for a course (host institution), then you should contact your home institution’s Office of Accessibility services. The accessibility services at the home and host institution will work together to ensure your request is evaluated and responded to.

**Emergency Alert Communication** In the event of an emergency arising on campus under [Board of Regents Policy 7:3](https://www.sdbor.edu/policy/documents/7-3.pdf), Northern State University will notify the campus community via the emergency alert system. It is the responsibility of the student to ensure their information is updated in the emergency alert system. The student’s cell phone will be automatically inserted if available and if not, their email address is loaded. Students can at any time update their information in the student alert system.

**Freedom in Learning** Under Board of Regents and University policy, student academic performance may be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Students who believe that an academic evaluation reflects prejudiced or capricious consideration of student opinions or conduct unrelated to academic standards should contact the academic dean administratively in charge of the class to initiate a review of the evaluation.